

Dillon Weiss

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MonkHouse CA

Project Manager/Composer June 2022 – Present

- Orchestrated Logistics and client engagement for multi-country tour, ensuring seamless execution.
- Crafted original compositions for a world meditation tour, elevating audience experience.
- Directed studio operations and project timelines, delivering high-quality outcomes on schedule.
- Negotiated with vendors to optimize communication and maintain budget adherence.

SOUND FACTORY Hollywood, CA

Music Producer and Sound Engineer October 2018 – February 2022

- Composed and produced original pop music compositions, collaborating with songwriters, talent, and producers to meet client needs.
- Operated soundboards and audio equipment, ensuring high-quality recordings for executives and talent.
- Enhanced audio through meticulous editing and post-production refinement, meeting industry standards.

ROLAND Commerce, CA

Production and Office Coordinator November 2017 – September 2018

- Assisted creative and production teams in executing in-house Roland media and advertisements.
- Coordinated the setup and operation of the Roland booth at NAMM, amplifying brand visibility and customer engagement.
- Optimized office workflows and interdepartmental communications, improving operational efficiency and reducing delays.

HENSON STUDIOS Hollywood, CA

Production Assistant October 2017 – November 2017

- Prepared and maintained recording studio environments to ensure seamless operations for artists and production teams.
- Oversaw high-volume front desk activities, managing calls and coordinating guest check-ins.
- Executed tasks based on executive directives, proactively resolving challenges to enhance team productivity.

Rodeo Drive Women's Health Center Beverly Hills, CA

Patient Concierge September 2014 – November 2017

- Delivered personalized service to clients, resolving inquiries to ensure a positive experience.
- Acted as the primary liaison for high-profile clients, facilitating effective communication and swift issue resolution.
- Scheduled client appointments with precision, minimizing conflicts and enhancing operational flow.

EDUCATION

BERKLEE COLLEGE OF MUSIC Boston, MA (2021)

Master of Music in Music Production, Technology, and Innovation

LOS ANGELES FILM SCHOOL Los Angeles, CA (2016)

Bachelor of Science in Entertainment Business

Associates of Science in Audio Recording and Engineering